



## Bevan Lodge Community Pre School CIO Parent/Carer Agreement

I ..... (parents name) parent of ..... (child's name)  
accept this agreement set out below;

*This agreement outlines the service we will provide and the standards we expect to be upheld in order to ensure the safety of the staff and children in our care, during the Coronavirus pandemic.*

- All parents will be asked to complete an updated emergency contact form before they are allowed to leave their child at Bevan Lodge Pre School.
- In the event of a local lock down Bevan Lodge Pre School will prioritise attendance of vulnerable children, children whose parents are Key workers and then accepting 3 and 4 year olds, followed by 2 year olds as directed by the Department for education and Hampshire County Council.
- Children are recommended to attend one child care setting at this time.
- Any items that come into contact with mouths such as cups, bottles and straws will not be shared.
- Please read our 'Social Distancing Statement' which outlines how Bevan Lodge Pre School will ensure social distancing is upheld. Also available on our website.
- A full Risk Assessment of the setting has been completed. If you would like to view this please visit the website.
- Children will be encouraged to play in the outside garden space during their time at Bevan.
- 'Sneezing stations' with hand sanitiser gel, disposable tissues and a pedal bin will be accessible to all children throughout the setting.
- All soft furnishings, soft toys and toys that are hard to clean have been temporarily removed from the play space.
- Children will not be able to access the large sand pit or mud kitchen during this time.
- Snack time will be staggered.
- Parents are to provide snack in a named container that the child can access independently. Reducing the risk of cross contamination. In addition, we will provide milk and a biscuit for snack.
- Parents are to provide a named water bottle for their child, containing only WATER.
- Snack - Children have snack mid-morning and mid-afternoon. Please provide a snack in the form of fruit in a named container that you child can independently open. If your child is staying all day please provide two snacks for them
- Lunch - If a child attends for a full day, parents are to provide a packed lunch, in a suitable container that the children can access independently, with pre opened packets, fruit peeled and prepared.
- Children will be encouraged to wash their hands with soap and water for 20 seconds and dry them thoroughly.
- Children and staff will wash their hands with soap and water or use hand sanitiser gel, on arrival, before and after eating, after sneezing and coughing and before leaving the setting.

Bevan Lodge Community Pre School CIO

E mail: [Bevanlodge@yahoo.co.uk](mailto:Bevanlodge@yahoo.co.uk)

Telephone: 01252 510993



- Children will be discouraged from touching their mouth, eyes and nose.
- Children will be encouraged to use a tissue or their elbow to cough or sneeze and use the bins for tissue waste.
- Periodically during a session and at the beginning and end of every session, staff will clean all hard surfaces, tables, door handles, sinks, toilets and play resources.
- Parents are asked to wash their children's school bags and lunch boxes before returning to Pre School.
- Please DO NOT bring any toys or items from home to Pre School.
- When dropping off your children at the side entrance, social distancing will be encouraged and further supported with posters on the fence line, marks on the pavement. Parents are to wear face coverings.
- Collect children from the main front door supported by social distancing markers on the pavement and leave using a one-way system through the pebbled car park, taking care of staff cars.
- Parents and children are encouraged to walk or cycle to Pre School and avoid public transport where possible.
- Children and staff MUST NOT ATTEND Bevan Lodge Pre School if they are showing symptoms of coronavirus, awaiting a coronavirus test result or if anyone in your household are advised to self-isolate by NHS track and trace.
- ANY CHILD OR STAFF MEMBER displaying any signs or symptoms of coronavirus whilst at Bevan Lodge, will be sent home. Whilst awaiting collection they will be moved to the Blue Room, away from others in the setting. Staff to wear PPE.
- If you or any member of your family household are tested for Coronavirus and the individual with symptoms has tested negative, they can return without completing the isolation period. If the test result is positive please inform Bevan Lodge and isolate as per the NHS track and trace guidance.

Parent/ Carer Signature: .....

Full Name: .....

Date: .....

Reviewed and updated 2<sup>nd</sup> February 2021